



CAS Quality Management of Humanitarian Projects	
Credits	10 credits ECTS
Dates	6 January – 30 March 2025
Format	<p>Online (combination of self-study and live sessions). Live sessions take place 2-3 times per week. All live sessions are in group and mandatory - Usually in the afternoon CEST.</p> <p><i>Online course requires 20-25 hours of dedicated work per week. To fully engage in all learning activities, we recommend that participants take some time off and adapt their professional activity accordingly and with flexibility.</i></p>
Language	English
Fees	<ul style="list-style-type: none">• Full price: CHF 5'000• Partner rate (MSF, ICRC): CHF 4'000 (20% discount)• Special Rate for Government and NGO/CBO Staff: CHF 2'500. Available exclusively to staff from local and national NGOs, CBOs, and government employees in low/middle-income countries. Proof of local employment and salary required.
Course Coordinators	<p>Sandrine Delattre – sandrinedelattre@me.com</p> <p>Claire Barthélémy - claire.barthelemy@unige.ch</p>

CAS overview

Short description

Situational intelligence at the service of quality

This certificate addresses the dynamics and components that guarantee the quality management of adapted projects and cohesive teams. It integrates fundamental principles such as inclusion and diversity, do no harm, accountability and participation into processes, methods and tools of project and people management.

Objectives of the course

At the end of the CAS, participants will be able to apply a qualitative framework in order to manage projects and teams in line with local and international prerogatives.

More specifically, following the Result-Based Management approach and taking into account ethical issues, specificities of contexts and organisations' mandate, you will be able to:

- Manage people according to the key principles of leadership for diversity, inclusion and duty of care
- Design and implement inclusive and coordinated humanitarian projects
 - Analyse humanitarian contexts
 - Assess needs and capacities of local population
 - Plan and program responses
 - Monitor and evaluate progress and results
- Critically review existing projects and people management practices

Workload

Around 250 hours of work including:

- E-learning courses (self-study)
- Live sessions
- Individual and group work: readings, pool-surveys, self-tests, case study, reflexive analysis, forum discussions, etc.

Structure of the CAS

- [Module 1](#): Humanitarian Leadership and People Management
- [Module 2](#): Analysing Context
- [Module 3](#): Assessing Needs and Capacities
- [Module 4](#): Planning Projects and their Monitoring Systems
- [Module 5](#): Programming Resources and Implementing Interventions
- [Module 6](#): Monitoring and Evaluation
- Closure and final assignment

Prerequisites

Audience

- Professionals in the humanitarian, development or social sector looking to develop their competencies in leadership, people and project management, as well as reflect and capitalise on their experiences
- Professionals from any other sectors (private, academic, etc) who wish to increase their understanding of the humanitarian field for a potential career change
- Graduate students with relevant volunteer or intern experience, looking to undertake a postgraduate course with the desire to enter the humanitarian sector

Distance Learning

- Broadband/high speed connection - 2.5 Mbps minimum.
- Please note that most weekly content and activities is accessible via phone, but a PC/laptop/tablet is preferred
- microphone and webcam

Admission requirements

1. a university qualification (Bachelor's degree or equivalent)
2. at least three years of relevant professional experience
3. excellent command of English
4. motivation working in the humanitarian sector